

**Screening/ Verification of Documents/ Testimonials of Candidates who have
applied for the Post of Grade-III and Grade-IV Staff
under the Directorate of Elementary Education, Assam**

Check List for Grade-III posts (JA-HQ/ JA-FLE/ SA-FLE)

1. Identity Proof & Address Proof (Permanent Resident of Assam)
2. Date of Birth (Birth Certificate/ Admit Card/ Certificate)
3. Educational Qualification (Bachelor's Degree from recognised University)
4. Computer Qualification (6-Month Diploma from an institute recognised by Govt.)
5. Caste Certificate issued by Competent Authority.

Check List for the posts of Driver

1. Identity Proof & Address Proof (Permanent Resident of Assam)
2. Date of Birth (Birth Certificate/ Admit Card/ Certificate)
3. Educational Qualification (HSLC Exam passed from recognised Board)
4. Driving License (Medium Vehicle Driving License issued by Competent Authority)
5. Caste Certificate issued by Competent Authority.

Check List for Grade-IV posts (Peon/ Night Chowkidar)

1. Identity Proof & Address Proof (Permanent Resident of Assam)
2. Date of Birth (Birth Certificate/ Admit Card/ Certificate)
3. Educational Qualification (Read up-to Class-VIII)
4. Caste Certificate issued by Competent Authority.

NB:

- All the qualifications/ certificates must be obtained before the age of 38 years as per existing Govt. rules.
- The candidates attending the Screening/ Verification, must bring along the Registration Copy/ Print-Out of successful Online Application.
- All candidates must submit a self-attested photocopy set of relevant testimonials along-with a copy of Passport Photo.